

## Online Registration Tutorial for Youth & Teen Summer Weekend Classes

Go to [odc.dance/mindbody](http://odc.dance/mindbody) or use the link provided on the website

Click **Sign In** on the top right corner of the page. The sign-In form will pop up.

Class or teacher you don't see? Check out the workshop tab!

Staff sign-in | Create account **Sign In**

ADULT CLASSES | ADULT WORKSHOPS | YOUTH DROP-IN CLASSES | MY INFO | ONLINE STORE | HEALTHY DANCERS' CLINIC | HELP

All class types | All class levels | All teachers

### Class Schedule

Today | Day | Week | 5/17/2020

Start time	Classes	Teacher	Assistant	Accompanist	Room	Duration
6:00 pm	Samba - Open Level (ONLINE)	Raffaella Falchi				1 hour
6:30 pm	Hip Hop - Intermediate (ONLINE)	Angelica Perez				1 hour
<b>Sat May 16, 2020</b>						
9:00 am	Pilates Mat - Beginning/Intermediate (ONLINE)	Miquel Banket				45 minutes
10:00 am	Ballet - Intermediate (ONLINE)	Mae Chesney				1 hour
11:30 am	Belly Dance - Mixed Level Drills (ONLINE)	Jill Parker				45 minutes
12:30 pm	Contemporary - Beginning (ONLINE)	Kristin Damrow				1 hour
1:45 pm	Contemporary - Intermediate (ONLINE)	Kristin Damrow				1 hour
<b>Sun May 17, 2020</b>						
11:30 am	Ballet - Intermediate (ONLINE)	Christopher Lam				1 hour
2:30 pm	<b>Sign Up Now</b> Hip Hop - Beginning (ONLINE)	Angelica Perez				1 hour

**Returning Families:** You already have a MindBody account with us. Use the **Sign In** on the left side of the form. Enter the email address associated with your Youth & Teen Program enrollment to access your account. If you do not have a password or need to reset it, follow the **Need New Password** prompt.

**New Families:** Create a new account using the right side of the form: **Create an Account**

**Sign In**

Welcome back. Use your email and password to log in.

Email

Password

Need new password? **Sign In**

OR

**Create an Account**

New here? Let's get started with your email.

Email

**Next >**

Once once logged in:

Select the **My Info** tab. In this tab, you can see and edit the details of your profile, add family members, change payment method, view schedule, etc. Update as needed!

- Make sure your child attending **Youth & Teen Program** classes is added to your account under **Family Members**. We need a complete profile - take a moment to complete all fields (birthday, relationship to you, your email address, phone number, etc.)
- Select **Yes** on the **Paid For By** option at the bottom of each young family member section. **Save the Info** by clicking **Save** when done (bottom of the page):

Profile

**Personal** ✓ Save

Name [redacted]  
Email \* [input]  
Password \* [input]  
Address \* [input]  
City \* [input]  
State \* California ▼  
Postal code \* [input]  
Country UNITED STATES ▼  
Birthday mm/dd/yyyy

**Billing Information** ✎ Edit

Name on card [redacted]  
Billing address [redacted]  
CC Type [redacted]  
CC Number [redacted]  
CC Expiration [redacted]

**Family Members** ✓ Save

First name \* [input]  
Last name \* [input]  
Relationship \* Child of: [redacted] ▼  
Gender No gender selected ▼  
Birthday mm/dd/yyyy  
Email [input]  
Home phone [input]  
Mobile phone [input]  
Paid for by [redacted]  Yes  No

All fields are needed for each family member in order to sign-in successfully and receive the class links:

First name \*   
 Last name \*   
 Relationship \*  ▼  
 Paid for by Carlos Ventura  Yes  No  
 Mobile phone   
 Email   
 Gender  ▼  
 Birthday

Select the **Youth & Teen Program** tab:

ODC & Motion DANCE WORKOUT  
 ADULT WORKSHOPS **YOUTH & TEEN PROGRAM** YOUTH DROP-IN CLASSES HEALTHY DANCERS' CLINIC ONLINE  
 All class types All Class Levels All instructors  
 Event Schedule Today Day Week 5/27/2020  
**Morning Moves A Online (Summer) with TBA**  
 Sat Date: 6/13/2020 - 8/2/2020 From: 9:00 am - 9:45 am  
 Ages 3 - 4  
 Pre-K  
 Blending movement, music, and rhythm, this class introduces students to creative dance. Students develop coordination and confidence by expressing themselves in new ways, and begin to learn how to take direction within the context of a dance class.

On the **calendar** icon: Enter the date of the class you would like your child to enroll for (weekend classes start June 13).

Click the **Sign Up Now** button for the desired class. The child attending class must meet the age requirement.

## Event Schedule

Today < Day > < Week > 5/27/2020 

### Youth Hip Hop Online (Summer) with TBA

Sat Date: 6/13/2020 - 8/2/2020 From: 9:00 am - 9:45 am


Ages 8-11

These high energy classes fuse different street styles including pop-locking and free styling; students learn material throughout the session to create fun choreography. This non-competitive environment is suitable for all levels.




[Sign Up Now!](#)

## Select **Make Reservation** for **Someone else**:


Make reservation for  Myself  Someone Else  

Pay for this other client?

Paying client 

### Youth Hip Hop Online (Summer)

Teacher	TBA
Time	9:00 am - 9:45 am
Days	Sat
Date	6/13/2020 to 8/2/2020

Schedule Dates  Register from this date forward   (leave blank to register all)

Choose your schedule

Youth Hip Hop Online


Enter the name of the child as it appears on the account

## There are two options to sign up:

- To sign up for the whole **8-Week Series**, just enter the beginning date of the class, which will be filled in automatically when you register before the beginning of classes, if you don't select a specific date. Then click the **enroll** at the bottom of the page to sign

up for all 8 classes. Once you are committed to enroll for the classes, you must register for all sessions. You can make a few adjustments in the dates, for example to sign up for 7 sessions, after having taken a **Trial Class**.

Teacher: TBA  
Time: 9:00 am - 9:45 am  
Days: Sat  
Date: 6/13/2020 to 8/2/2020

Schedule Dates:  Register from this date forward   (leave blank to register all)  
 Choose your schedule

**Youth Hip Hop Online  
(Summer) - 9:00 am**

Select all	Sat
Week	6/13
Week	6/20
Week	6/27

- To sign up for **Trial Class**, (only recommended for the first three classes in the series), click **Choose Your Schedule**, then select the specific to attend, then click **enroll** at the bottom of the page to sign up for the one specific class.

Week	8/1
Week	

**Ages 8-11**

These high energy classes fuse different street styles including pop-locking and free styling; students learn materia competitive environment is suitable for all levels.

Youth Hip Hop Online (Summer) has a reservation prerequisite that isn't reflected in your information at ODC Dance contact ODC Dance Commons.

**Enroll**

This will take you to the retail menu. Choose the appropriate option for the number of classes selected (8-week versus trial class), then proceed to **check out**.

Retail Screen:

Services

Your reservation is almost done...

You are scheduling 8 visits.

**Which Series or Membership would you like?**

\$20 Youth & Teen Trial Class

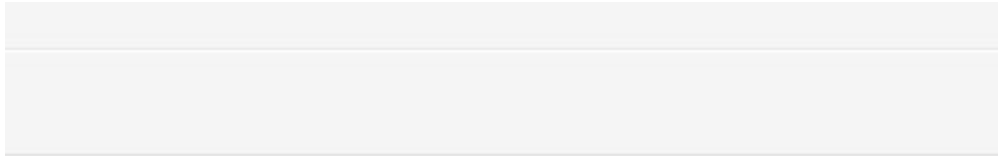
\$20.00



Summer 2020: Morning Moves A - \$144

\$144.00

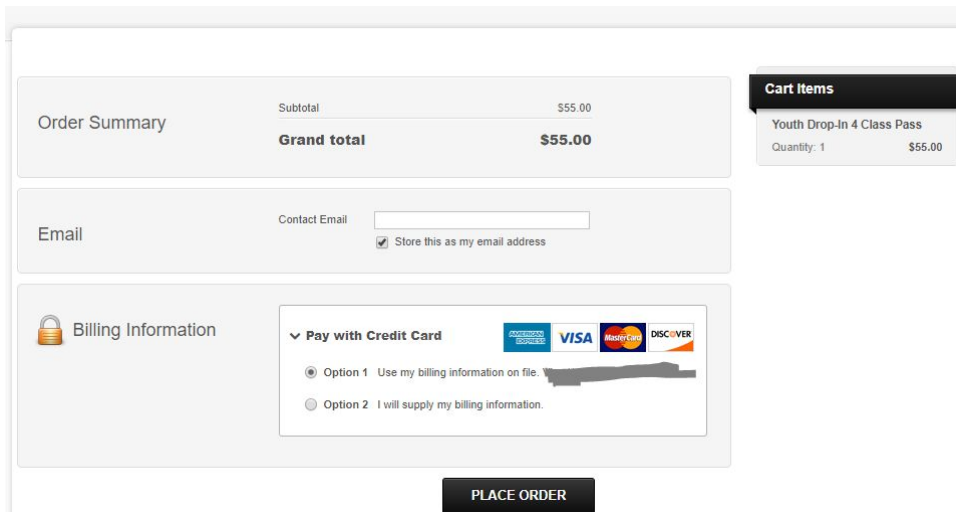




Subtotal (1 item)	\$144.00
Tax	\$0.00
<b>Order Total</b>	<b>\$144.00</b>



Check out screen:



Click **Place Order**, and your transaction will be complete!

mary

Subtotal	\$144.00
<b>Grand total</b>	<b>\$144.00</b>

<b>Summer 2020: Morning Moves A - \$144</b>	
Quantity: 1	\$144.00

Contact Email

Store this as my email address

Information

▼ Pay with Credit Card



- Option 1 Use my billing information on file. [REDACTED]
- Option 2 I will supply my billing information.

**PLACE ORDER**

- If you run into any issues, or have questions about the class itself, please contact [registration@odc.dance](mailto:registration@odc.dance)
- Once a child is signed into class, you will receive a link to a recurring Zoom meeting before the start of the classes via email.
- The window to sign up for a class ends 15 minutes before the class start time. Please sign up in advance!
- Children participating in Youth & Teen Program classes must have their cameras on during the class.

Thank you so much! We look forward to seeing your dancer in class.