



## Theater Technician (Part-Time)

### Background

ODC is a groundbreaking contemporary arts institution, delivering its mission through a world class dance company, an innovative presenting theater and digital platform, a dance school for movers of all ages and abilities, and ODC Heath with initiatives including a fee-free diagnostic and educational Healthy Dancers' Clinic, and a fitness program for all levels and abilities. Guided by Founding Artistic Director Brenda Way, ODC is nationally recognized for its entrepreneurial spirit and artistic innovation. Unique for its fully integrated vision, ODC strives to inspire audiences, cultivate artists, engage community, and foster diversity and inclusion through dance performance, training, and mentorship. ODC operates a two-building campus consisting of a Dance Commons and the ODC Theater in San Francisco's Mission District (when in-person activities are allowed), and a robust digital program for classes, performances, and engaging dialogue. ODC's programs and activities have contributed to community development, arts education, and access to creative art-making for 50 years.

### Position Summary

Reporting directly to the Director of Production and Production Coordinator, ODC's Technicians are responsible for implementing production and technical needs for the ODC Theater, ODC School, ODC Dance Company and select special events on the ODC campus assisted by other ODC production staff. Responsibilities include, but are not limited to, loading equipment and productions in and out of ODC on-campus and offsite performance spaces, setting up and operating sound and lights, video, scenery and other equipment. Technicians work closely with performers and artists to help realize their performances. The success of all productions at ODC relies heavily on skilled, helpful and positive technicians who are the most artist-facing members of our team and act as the front line in making performances happen in a professional way.

### Roles & Responsibilities

- Loading and unloading trucks
- Loading equipment in and out of ODC performance spaces.
- Preparing the event space according to specs provided by ODC Production team
- Hanging and focusing theatrical lights
- Wiring and programming moving lights and other DMX equipment.
- Laying vinyl and sprung dance floor
- Hanging and wiring projectors and video equipment
- Repairing and maintaining equipment.
- Assembling scenery, props and other theatrical equipment
- Setting up speakers and sound equipment
- Programming and operating sound and lighting consoles
- Programming and operating Q Lab

- Keeping performance and production spaces clean and orderly.
- Other duties as assigned
- Proactively communicate with the Production Department about needs for each show and issues as they arise.
- Adhere to ODC's work guidelines and procedures for operation of ODC spaces.

### Qualifications

- Must be over 21 years of age and eligible to work in the US.
- Must be available to work on site at the ODC campus for on-going in-person projects (located at 351 Shotwell Street and 3153 17th Street in San Francisco, CA).
- Basic knowledge of theater production processes, equipment and systems.
- Have a proactive, friendly demeanor.
- Must be able to communicate and engage with artists and ODC staff in a professional manner.
- Flexibility with changing work schedules and shifts extending past scheduled end times when needed to complete the work.

### Preferred:

- Experience with Behringer X32 sound console, Shure wireless mics, sound system setup and operation, microphone technique.
- Experience programming audio and video in Q Lab.
- Proficiency in programming EOS Lighting Consoles.
- 2 - 3 years of experience in A/V production and/or live theater.
- Experience working on dance performances and projects.
- Basic carpentry skills.

### Physical Demands and Work Environment

- Work is performed in a performing arts facility.
- Work is primarily performed standing, walking, and sitting.
- This position may require lifting up to 50lbs, as well as extended periods of standing.
- The position often requires working at height on ladders and lifts.
- Work schedules and shifts can change and/or extend past scheduled end times to complete the work.

### Compensation and Time Base

The Technician role is an at-will, hourly part-time position. Hourly compensation starting at **\$29/hr** with **4 hour minimum shifts**. Shifts scheduled on an as needed basis.

- Structured pay increase after 400 worked hours and performance review
- Sick time accrued as hours worked
- Complimentary tickets available for ODC theater events and ODC performances, pending availability.

### To Apply

- To apply for this position, please email your current resume and a cover letter to: [HR@odc.dance](mailto:HR@odc.dance)
- Note, please reference "**Theater Technician**" in the subject line.

**No phone calls please.**

**Principals only. Recruiters; please don't contact this job poster.**

**Please do not contact job poster about other services or products.**

*At ODC we believe the vitality of life in the San Francisco Bay Area is contingent upon continued exposure to a variety of perspectives, beliefs, and wisdom. Our work at ODC is challenging and exciting. We attract people who are committed to dance and the arts and we are willing to work hard to engage our audiences and serve our communities. If you want to make a difference, challenge yourself and help us continue to innovate, we welcome your energy and talents. People of color and people with disabilities, of diverse sexual orientations, gender expressions and identities are welcome and encouraged to apply.*